

# *Diamond In The Rough*

Transforming the world...One child at a time

2007-2008 Youth Registration Packet

**Early registration deadline – August 1<sup>st</sup>**  
**Late registration deadline – September 1<sup>st</sup>**  
**GEM Camp Kick Off – September 8<sup>th</sup>**

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# DIAMOND IN THE ROUGH

## Program Overview

### **ORGANIZATION PURPOSE**

Diamond In The Rough (DITR) is a faith-based, non-profit youth development and leadership program that serves girls ages 10-18. The organization seeks to provide a variety of preventative programs and enrichment activities that build self-esteem, character, and leadership. DITR provides events, resources, groups and activities designed to motivate, educate, inspire and provide knowledge & guidance to girls in a safe, structured, fun environment.

### **ORGANIZATION PHILOSOPHY**

Diamond In The Rough (DITR) was formed on the belief that our children are like diamonds; each one is precious, unique and full of potential. Our youth, like diamonds, require time, patience, and polishing to uncover and expose their true quality, value and brilliance. DITR is committed to providing young girls regardless of race, social or economic status, the information, resources, and opportunity to shine.

### **ORGANIZATION MISSION**

As a faith-based, non-profit youth program, our mission is to transform the world one child at a time. DITR seeks to empower girls spiritually, physically, emotionally, intellectually, and financially. At DITR, our goal is to assist parents in nurturing and raising young girls into dynamic women.

### **ORGANIZATION MOTTO:**

The Diamond In The Rough motto is "Think PINK". Every program and activity is designed to provide

- **Preparation** – Preparing girls for tomorrow while celebrating who they are today.
- **Inspiration** – Inspiring girls to embrace their uniqueness while living a life of passion and purpose.
- **Nurturing** – Nurturing girls to grow while providing a fun, safe environment where they are respected and accepted unconditionally.
- **Knowledge** – Knowledge is power and DITR provides girls with the tools and resources to be successful.

### **ORGANIZATION GOALS**

Diamond In The Rough desires to serve as a full resource for young girls including, but not limited to, wayward and at-risk girls in elementary, post-secondary and high school. DITR's goals include the following:

- ◆ To provide a safe, structured, and conducive environment for youth to express themselves and learn and grow.
- ◆ To work in conjunction with the schools, parents and the community in creating future leaders.
- ◆ To offer long-term mentoring and training programs that will create life long relationships and long term results.
- ◆ To assist youth in becoming responsible, productive, successful adults through a complete holistic program.
- ◆ Help guide youth in making informed and intelligent decisions about their future.
- ◆ Teach girls to love themselves as God loves them.
- ◆ Equip and teach girls to tap into their gifts and talents and to live a purposeful life.
- ◆ To partner with other youth organizations and programs to aid and meet the full needs of our participants.

## PROGRAM OVERVIEW

Diamond In The Rough (DITR) offers the following programs to girls to meet a variety of needs and interests:

**CLUSTERS MENTORING PROGRAM™** – is a long term mentoring and leadership development program. This program is offered to girls between the ages of 10-18 and has three distinct levels based on age and grade. Each small Clusters™ group meets one day weekly or bi-weekly for 1-2 hours at a centralized location during the school year. This program is designed to build life-long relationships and long-term results. The purpose of the Clusters™ Program is to:

- Build character and confidence under the guidance of caring adult mentors.
- Offer weekly activities that build leadership while lending a listening ear.
- Encourages girls to embrace their unique qualities and identify their God given talents.
- Build self-esteem while creating a sense of sisterhood.
- Create an environment where girls can talk freely and be themselves.
- Offer activities that are exciting, entertaining and educational.
- Teach girls to respect themselves and others.
- Promote community service and stewardship.

### **CORE YOUTH LEADERSHIP PROGRAM**

The CORE Youth Leadership Program is for Diamond In The Rough participants who express an interest and desire in serving in a leadership capacity within the organization. CORE participants are provided additional leadership training and assist DITR adult advisors with program development and planned activities. Participants are given the opportunity to serve in leadership roles including serving as members of the Youth Advisory Board or Peer Facilitating Team.

### **DIAMOND DEBUTANTE PROGRAM™**

The Diamond Debutante Program is a 5-month training module designed to provide young women the opportunity to grow socially, personally and professionally. The Debutante Program prepares young women for society, stressing the importance of service and social graces, and encompasses community service, leadership development, etiquette workshops, and social activities. The Program culminates with a formal Ball where the participants are presented to their families and the community and recognized for their leadership.

### **OPTIONS CAREER DEVELOPMENT PROGRAM™**

The OPTIONS Career Development Program is offered to high school students and incorporates *Junior Achievements Success Skills and Job Shadowing Program*. The purpose of OPTIONS is to empower participants with skills and information that will enable them to be successful with their post-high school education and careers. The program includes monthly workshops, guest speakers, career & educational fieldtrips, career exploration opportunities and college preparation.

### **OPULENT OPALS PROGRAM™**

Opulent Opals is a short-term life skills development program for girls in transitional situations or in environments that would not normally allow them to benefit from a long-term program. This program is offered through Boys & Girls Clubs and other programs which serve youth within the community. It is through the Opulent Opals Program™ that DITR seeks to offer guidance, encouragement, resources and support.

### **VILLAGE FAMILY ENRICHMENT PROGRAM™**

The Village Family Enrichment Program was created to empower parents and to help bridge the gap between parents and youth through regular scheduled interactive activities, workshops & forums that encourage dialogue among families and help to form stronger bonds which build communication and trust. The program also provides parents with resources for specific areas of interest.

**WORKSHOPS, CAMPS & CONFERENCES** – Diamond In The Rough (DITR) offers a variety of workshops, camps and conferences throughout the year that have specific areas of focus including the following:

- **Character Counts™** - a module designed to build character and leadership.
- **GEM Camp™** - an annual camp hosted at the beginning of each school year designed to motivate and empower girls while building self-esteem and sisterhood among new and seasoned DITR members.
- **Girls of Greatness Abstinence Conference™** - a fun and interactive series of workshops, activities, and special guests with a focus on creating awareness and educating youth on the physical, emotional and spiritual consequences of pre-marital sex.
- **Girls Rock™** - an interactive camp designed for middle school girls to build leadership and self-esteem. Topics include appearance, communication, media influence, peer pressure and self-image.
- **Got Respect™** - Got Respect, is an interactive enrichment camp for girl's ages 8-14 years old. This leadership and self-esteem camp is designed to empower girls and teach them the incredible power of self-love, self-assurance, self-respect, and self-control.
- **Mirror Mirror** - an interactive self-image and leadership module designed for high school girls. Topics include appearance, communication, media influence, peer pressure and self-image.
- **Operation Preparation** - a college and educational preparation workshop offering tips for college planning & preparation, high school checklist, tips on scholarships and funding, non-traditional educational options and special guests to discuss their personal experience.
- **Treasures Beyond Measure™** - designed to provide young women with the tools and resources to make healthy decisions about their bodies, relationships, and their futures. Designed to educate, empower and raise awareness. The 10-workshop module program is creative, interactive and engages youth while incorporating group discussions, creative exercises, introspective activities and role play.

## Diamond In The Rough - Levels of Participation

	Feature Description	Cluster Member	General Member	Non-Member
<b>Clusters Mentoring Program</b>	A long term, relationship based program offering weekly enrichment activities that build leadership, while lending a listening ear	✓	N/A	N/A
	Programs that build character and confidence under the guidance of caring adult mentors	✓	N/A	N/A
	Activities to help girls embrace their unique qualities and God given talents	✓	N/A	N/A
	Programs that build self esteem while creating a sense of sisterhood & accountability	✓	N/A	N/A
	Weekly sessions where girls can talk freely and be themselves	✓	N/A	N/A
	Exciting, entertaining and educational weekly activities	✓	N/A	N/A
	Activities that teach girls to respect themselves and others	✓	N/A	N/A
	Program promotes community service and stewardship	✓	N/A	N/A
	Provides age specific curriculum & activities	✓	N/A	N/A
	Participation in coordinated field trips	✓	N/A	N/A
	The CORE Leadership Program opportunities	✓	N/A	N/A
	Recognition programs	✓	N/A	N/A
	Discount on DITR Boutique items	20% discount	10% discount	N/A
<b>OPTION College &amp; Career Development</b>	Monthly career & educational focused workshops including interactive activities and guest presenters	✓	✓	\$
	College preparation workshops and coordinated college tours	✓	✓	N/A
	Career exploration & job shadowing opportunities	✓	✓	N/A
	Access to scholarship information & resource library	✓	✓	\$
<b>Village Family Enrichment</b>	Monthly workshops for parents and families	✓	✓	\$
	Parenting resources	✓	✓	\$
	Semi-annual events and activities	✓	✓	\$
<b>Camps, Conferences &amp; Life Skills Seminars</b>	GEM Camp	✓	✓	N/A
	Girls of Greatness Abstinence Conference	Reduced \$	Reduced \$	\$
	Girls Rock – Middle school self-image workshop series	Reduced \$	Reduced \$	\$
	Mirror Mirror – High school self-image workshop series	Reduced \$	Reduced \$	\$
	Got Respect – Girls ages 8-14 years	Reduced \$	Reduced \$	\$
	Character Counts workshop series	Reduced \$	Reduced \$	\$
	Treasures Beyond Measures Abstinence workshop series	Reduced \$	Reduced \$	\$
	Mother Daughter Tea	Reduced \$	Reduced \$	\$
	Diamond Debutante Program – 5-month etiquette and leadership program for high school sophomores & juniors	Reduced \$	\$	\$
	Helping Hands Community Service	✓	✓	✓

### **CLUB MEMBERSHIP LEVELS & COST**

In an effort to meet the ever growing needs of the youth and families we serve, DITR now offers two levels of membership based on the needs and interests of the participant. Registration is open twice a year in July and January, based on space availability.

**GENERAL MEMBERSHIP** – provides members the opportunity to participate in select DITR activities including GEM Camp, The Village Family Enrichment Program and receive special discounts, incentives and are given first priority to DITR sponsored programs and special events. **The annual general membership fee is \$30.00 if paid by August 1<sup>st</sup> and \$40.00 if paid after August 1<sup>st</sup>, but before the September 1<sup>st</sup> deadline.**

**CLUSTER MEMBERSHIP** – offers the full benefits of DITR general membership in addition to our weekly mentoring program, field trips and specific programs and activities. Cluster Membership is optional to all DITR members and is available on a first-come-first-serve basis. See participation levels (previous page) to view the full benefits of Clusters Membership.

**Cluster Membership requires the annual general membership fee and membership dues of \$15/month. Cluster dues must be pre-paid at by September 8<sup>th</sup> or set up as monthly or quarterly automatic draft.** If not paid by the due date, a \$5.00 late charge will be added, in addition there is a \$30 fee for all returned checks or NSF fees. If dues and late fee are not paid by the 1<sup>st</sup> meeting of each month, Cluster Membership benefits will cease and the child will be removed from the Cluster Membership roster and her space will be made available to another child.

### **REGISTRATION**

Registration for our youth program begins in July and continues until all spaces are filled. Open enrollment is offered for renewal of existing members and any vacant slots are then offered on a first-come-first-serve basis until we reach maximum capacity.

### **PARENT REQUIREMENT**

Diamond In The Rough seeks to maintain a close relationship with the parent(s) or guardian(s) of our members. Parents or guardians are required to attend a parent orientation which will be held the morning of **GEM Camp**. Parent/Guardian participation is required and involvement may include:

- ◆ Becoming a monthly partner with DITR
- ◆ Assisting in corporate and fundraising efforts
- ◆ Volunteering a minimum of once a quarter
- ◆ Serving as a member of the Parent Advisory Board
- ◆ Serving as a chaperone for DITR fieldtrips

### **CLUSTERS' ATTENDANCE POLICY**

Members are required to attend all regularly scheduled meetings and activities. Parents/Guardians are required to contact the DITR office prior to a meeting or scheduled activity in the event their child will not be present. If there are in excess of three (3) unexcused absences by a child, she may be removed from the DITR program.

### **CLUSTERS FIELD TRIP POLICY**

DITR activities may involve field trips or other off-site activities. Parents or guardians will be given prior notice of those events and will be required to provide a signed authorization for each child. A nominal cost will be assessed for field trips and payment must be received a minimum of five days before the activity. Parents/Guardians are also encouraged to join these activities.

### **GEM CAMP**

Participation in our annual GEM Camp kick-off is mandatory prior to participating in a DITR Cluster group and is open to DITR general members. GEM Camp is a one-day event which will be held on **Saturday, September 9<sup>th</sup>** and the cost is included in the annual general membership fee of \$30 if paid by August 1<sup>st</sup> or \$40 if paid after that date.

### **PARENT PICK-UP**

Parents or guardians are responsible for seeing that a child is picked up no later than the pre-designated pick-up time. Because DITR activities are held at a off-site locations, all DITR staff members and volunteers must leave the premises no later than fifteen (15) minutes after the designated pick-up time.

To ensure the safety and well being of our youth, a parent or guardian **MUST** come into the building to pickup their child. Parents are to contact DITR staff immediately if circumstances prevent the timely pickup of a child. Under those circumstances, the parent or guardian will be assessed a late pickup fee as described below.

### **LATE FEES**

If a parent or guardian fails to pick up a child by the designated pickup time, the following will occur:

- ◆ A monetary charge of \$1.00 per minute will be required for every minute thereafter
- ◆ Payment must be made at the time of pickup
- ◆ There will be no exceptions to the late fee assessment

### **COMMUNICATION**

Members and parents/guardians are encouraged to talk with a DITR staff person whenever they have questions or concerns.

### **CODE OF CONDUCT**

Everyone affiliated with DITR is expected to follow the Code of Conduct as indicated below. DITR members must:

- ◆ Have a desire and expressed interest to be a member
- ◆ Have written parental/guardian approval to be a member
- ◆ Be on time
- ◆ Be kind, fair and honest
- ◆ Be respectful of others and their property
- ◆ Not judge others
- ◆ Do their best
- ◆ Tell the truth
- ◆ Seek to resolve conflict in a positive way
- ◆ Not use improper language
- ◆ Acknowledge the efforts of others
- ◆ Not have alcohol, drugs or weapons while involved in DITR activities
- ◆ Carry themselves in a respectful manner

Failure to comply with the Code of Conduct may result in suspension or termination of member involvement in DITR activities.

### **DISCIPLINE**

Diamond In The Rough seeks to create a safe environment for all participants and will attempt to resolve potential conflicts in the following ways:

- ◆ Hold a private meeting with a DITR staff member, volunteers and participant(s)
- ◆ Involve the parent or guardian
- ◆ Evaluate the need for suspension or termination of membership
- ◆ Document and inform all parties of the recommended resolution

## DIAMOND IN THE ROUGH 2007-2008 Youth Application Form

### MEMBERSHIP LEVEL:

Date:	Referred by:	Please select one: <input type="checkbox"/> <b>New Member</b> <input type="checkbox"/> <b>Former DITR Member</b>
Please select level of membership (see attached program levels): <input type="checkbox"/> <b>General Membership</b> <input type="checkbox"/> <b>Weekly Cluster Mentoring</b> (\$15/monthly fee) – Specify location below		
If you are participating in weekly <b>Clusters Mentoring</b> , indicate day and location preferred: <input type="checkbox"/> <b>Cannon United Methodist</b> , Snellville (All ages) – <i>Every Saturday mornings 10:30 -12:00</i> <input type="checkbox"/> <b>Centerville Community Center</b> , Snellville (Middle school only) – <i>Every Thursday's 6:00-7:30</i> <input type="checkbox"/> <b>Global Impact Christian Ministries</b> , Riverdale (All ages) – <i>1<sup>st</sup> &amp; 3<sup>rd</sup> Thursday's 6:00 - 6:30</i> <input type="checkbox"/> <b>Duluth High School</b> , Duluth (High School only) - <i>Bi-weekly Thursday's after school</i>		

### CONTACT: (Please Print)

Youth - Last Name:	Youth – First Name:	Initial:	Youth - Nickname:
Name of Parent/Guardian:		Relationship:	
Address:			
City:		State:	Zip:
Home Phone:	Youth Cell Phone:	Youth Email Address:	

### PARENT/GUARDIAN:

Father's/Guardian Name:	Employer/Occupation:	Work Phone:
Father's Cell Phone:	Father's Email Address:	
Mother's/Guardian Name:	Employer/Occupation:	Work Phone:
Mother's Cell Phone:	Mother's Email Address:	

### DEMOGRAPHICS:

Birthdate:	Age:	Grade:	Name of School/Non-traditional school environment:
Ethnicity: <input type="checkbox"/> African American <input type="checkbox"/> Caucasian <input type="checkbox"/> Hispanic/Latino <input type="checkbox"/> Asian American <input type="checkbox"/> Native American <input type="checkbox"/> Multi-Racial <input type="checkbox"/> Other _____			

### MEDICAL/EMERGENCY:

Medical Problems/Allergies:	Medications:
Physician:	Physicians Phone:
Preferred Hospital or Clinic:	Hospital Phone:
Insurance Company:	Insurance Policy Number:
Can your child swim?    Yes _____ No _____	Does your child require a special diet? (If yes, please explain)

<b>EMERGENCY CONTACTS: Please list emergency contacts</b>	
Name:	Phone
Name:	Phone
Has your child ever participated in similar youth programs? Yes _____ No _____ If yes, list program(s)	
<b>PICK UP INFORMATION: Name three people who are authorized to pick up your child:</b>	
Name:	Relationship:
Name:	Relationship:
Name:	Relationship:
Authorized password:	Circle Shirt Size: Sm - Med - Lg - XLg - 1XL - 2XL
<b>CONFIDENTIAL INFORMATION: The following information is necessary for our records, which helps aid in the funding for our organization and in helping us best meet the needs of your child. The answers you provide are completely confidential. Your cooperation in providing this information is appreciated.</b>	
<b>Annual Household Income:</b> <input type="checkbox"/> \$10,000 or below <input type="checkbox"/> \$10,001 - \$15,000 <input type="checkbox"/> \$15,001 - \$20,000 <input type="checkbox"/> \$20,001 - \$30,000 <input type="checkbox"/> \$30,001 - \$40,000 <input type="checkbox"/> Above \$40,000	
<b>Family structure:</b> <input type="checkbox"/> Single parent household <input type="checkbox"/> Two parent household <input type="checkbox"/> Foster care Number of children under 18 living in household? _____	
<b>Parents marital status:</b> <input type="checkbox"/> Married <input type="checkbox"/> Single <input type="checkbox"/> Divorce <input type="checkbox"/> Widow	
Does your child have any medical, social or psychological issues that DITR should be made aware of? If yes, please explain. _____ _____	

I have read and completed this application, understand the rules of Diamond In The Rough (DITR) and request that my child be admitted into membership. I have explained the rules to my child and agree that DITR will not be responsible for any accident to my child while participating in DITR activities both on and off-site. I give my consent for photographs, video and other forms of media, in which my child may appear, to be used in any way by DITR for non-profit, public purposes.

\_\_\_\_\_  
Parent or Guardian Signature

\_\_\_\_\_  
Youth Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

<b>FOR OFFICE USE ONLY</b>	
<b>Member Status:</b> <input type="checkbox"/> New <input type="checkbox"/> Renewing	Member since: _____ Team: _____
Received: _____	D/B entry: _____ Payment received: _____ Payment type: _____
Notes: _____	

# PARENT/GUARDIAN ORIENTATION AGREEMENT

I, \_\_\_\_\_, the parent/guardian of \_\_\_\_\_ agree to permit my child to participate in the Diamond In The Rough (DITR) Youth Program. I have read and understand the purpose, structure and Code Of Conduct of DITR and both my child and I agree to adhere by the policies of DITR as outlined.

I understand that anyone actively involved in the program will be thoroughly screened by DITR and will meet DITR's volunteer criteria and personal background checks established to insure my child's welfare. I understand that I am encouraged to provide feedback concerning my child's participation in the program and involvement as a member. I understand the process for bringing my concerns or complaints to the attention of staff and I reserve the right to withdraw my child from the program at any time.

I am aware that Cluster membership is optional and if I choose to enroll my child for participation, I understand that meetings will take place one day per week during the school calendar year. Furthermore, I am aware that special field trips and activities may also be scheduled requiring my written permission and a nominal fee. I understand that DITR is not responsible for the actions of my child or volunteers while participating in activities not sponsored by DITR.

I fully understand that my child's participation in this program requires:

- An annual non-refundable membership fee of \$30 if paid early and \$40 if paid late
- Monthly membership dues of \$15/month (CLUTSTERS MEMBERS ONLY)
- My daughter to submit a completed youth packet including application and consent form
- That we attend a parent/member orientation
- That I am responsible for providing transportation for my child to and from the meeting location(s)
- That I am responsible for picking up my child on time or paying a late fee after the designated pickup time
- My daughter attend the annual GEM Camp kick off in the fall (included in the membership fee)
- That as a parent or guardian, I must volunteer a some capacity as outlined in this information
- Acceptance of the Code of Conduct and Attendance Policy as provided in the orientation packet.

\_\_\_\_\_  
Signature of Parent or Guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Member

\_\_\_\_\_  
Date

## Diamond In The Rough Clusters Registration

Youth Name: \_\_\_\_\_

Parent(s) Name: \_\_\_\_\_

*Check/Money Order enclosed*

Amount: \_\_\_\_\_ Check Number: \_\_\_\_\_  
(Make check/money order payable to **Diamond In The Rough**)

*Credit Card*

Amount \_\_\_\_\_

Card Type

Master Card \_\_\_\_\_ VISA \_\_\_\_\_ Other \_\_\_\_\_

Account Number \_\_\_\_\_

Account Name \_\_\_\_\_

Expiration Date \_\_\_\_\_ Security Code \_\_\_\_\_

**Fax or Mail check/money order or credit card information to:**

**Fax Registration to:**

(678) 376-9716

or

**Mail Registration to:**

Diamond In The Rough  
2140 McGee Road  
Suite C-270  
Snellville, GA 30078