

Diamond 
— IN THE ROUGH

Transforming the world...One child at a time

2010-2011
Cluster Membership Registration Packet

Early registration deadline – August 1st
Late registration deadline – September 1st
GEM Camp Kick Off – September 11th

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DIAMOND IN THE ROUGH

Program Overview

ORGANIZATION PURPOSE

Diamond In The Rough (DITR) is an award winning, faith-based, non-denominational, youth development and leadership program that serves girls ages 4-18. Our organizational purpose is to prepare, inspire, nurture and provide knowledge to girls through a variety of preventative programs and enrichment activities that build self-esteem, character, and leadership. Diamond In The Rough is committed to transforming the world one child, one family, one community at a time.

ORGANIZATION PHILOSOPHY

Diamond In The Rough (DITR) was formed on the belief that our children are like diamonds; each one is precious, unique and full of potential. Our youth, like diamonds, require time, patience, and polishing to uncover and expose their true quality, value and brilliance. DITR is committed to providing young girls regardless of race, social or economic status, the information, resources, and opportunity to shine.

ORGANIZATION MISSION

As a faith-based, non-profit youth program, our mission is to transform the world one child at a time. DITR seeks to empower girls spiritually, physically, emotionally, intellectually, and financially. At DITR, our goal is to assist parents in nurturing and raising young girls into dynamic women.

DITR provides a wide variety of activities including weekly mentoring, leadership training, college and career coaching, family enrichment activities, and special events offered to girls in a safe, structured, fun environment. DITR seeks to empower girls physically, emotionally, intellectually, spiritually and financially. Our program is designed to help girls walk in their purpose and take hold of the promises and the possibilities of God.

ORGANIZATION MOTTO:

The Diamond In The Rough (DITR) motto is "Think PINK". Every program and activity is designed to provide

- Preparation – Preparing girls for tomorrow while celebrating who they are today.
- Inspiration – Inspiring girls to embrace their uniqueness while living a life of passion and purpose.
- Nurturing – Nurturing girls to grow while providing a fun, safe environment where they are respected and accepted unconditionally.
- Knowledge – Knowledge is power and DITR provides girls with the tools and resources to be successful.

ORGANIZATION GOALS

Diamond In The Rough (DITR) desires to serve as a full resource for young girls including, but not limited to, wayward and at-risk girls in elementary, post-secondary and high school. DITR's goals include the following:

- ◆ To provide a safe, structured, and conducive environment for girls to express themselves and learn and grow.
- ◆ To work in conjunction with the schools, parents and the community in creating future leaders.
- ◆ To offer long-term mentoring and training programs that will create life long relationships and long term results.
- ◆ To assist girls in becoming responsible, productive, successful adults through a complete holistic program.
- ◆ Help guide girls in making informed and intelligent decisions about their future.
- ◆ Teach girls to love themselves as God loves them.
- ◆ Equip and teach girls to tap into their gifts and talents and to live a purposeful life.
- ◆ To partner with other youth organizations to aid and meet the full needs of our participants.

PROGRAM OVERVIEW

Diamond In The Rough (DITR) offers the following programs to girls to meet a variety of needs and interests:

CLUSTERS MENTORING PROGRAM™ – is a long term mentoring and leadership development program. This program is offered to girls between the ages of 10-18 and has three distinct levels based on age and grade. Each small Clusters™ group meets one day weekly or bi-weekly for 1-2 hours at a centralized location during the school year. This program is designed to build life-long relationships and long-term results. The purpose of the Clusters™ Program is to:

- Build character and confidence under the guidance of caring adult mentors.
- Offer weekly activities that build leadership while lending a listening ear.
- Encourages girls to embrace their unique qualities and identify their God given talents.
- Build self-esteem while creating a sense of sisterhood.
- Create an environment where girls can talk freely and be themselves.
- Offer activities that are exciting, entertaining and educational.
- Teach girls to respect themselves and others.
- Promote community service and stewardship.

Diamond In The Rough - Levels of Participation

	Feature Description	Cluster Member	General Member	Non-Member
Clusters Mentoring Program	A long term, relationship based program offering weekly enrichment activities that build leadership while lending a listening ear	✓	N/A	N/A
	Programs that build character and confidence under the guidance of caring adult mentors	✓	N/A	N/A
	Age appropriate activities to help girls embrace their unique qualities and God given talents	✓	N/A	N/A
	Programs that build self esteem while creating a sense of sisterhood & accountability	✓	N/A	N/A
	Exciting, entertaining and educational weekly activities	✓	N/A	N/A
	Activities that teach girls to respect themselves and others	✓	N/A	N/A
	Participation in coordinated field trips	✓	N/A	N/A
	Additional leadership opportunities	✓	N/A	N/A
	Recognition programs	✓	N/A	N/A
	Discount on DITR Boutique items	20% discount	10% discount	N/A
OPTION College & Career Development	Career & educational focused workshops including interactive activities and guest presenters	✓	✓	\$
	College preparation workshops and coordinated college tours	✓	✓	N/A
	Access to scholarship information & resource library	✓	✓	\$
Additional Programs & Services	Community Service Projects	✓	✓	✓
	Monthly workshops for parents and families	✓	✓	\$
	Camps & Conference	✓	✓	\$
	Special Events & Enrichment Activities	✓	✓	\$

CLUB MEMBERSHIP LEVELS & COST

In an effort to meet the ever growing needs of the youth and families we serve, DITR now offers two levels of membership based on the needs and interests of the participant. Registration is open twice a year in July and January, based on space availability.

GENERAL MEMBERSHIP – provides members the opportunity to participate in select DITR activities including GEM Camp, The Village Family Enrichment Program and receive special discounts, incentives and given first priority to DITR sponsored programs and special events. **The annual non-refundable general membership fee is \$35.00 if paid by August 1st and \$45.00 if paid after August 1st.**

CLUSTER MEMBERSHIP – offers the full benefits of DITR general membership in addition to our weekly mentoring program, field trips and specific programs and activities. Cluster Membership is optional to all DITR members and is available on a first-come-first-serve basis. See participation levels (previous page) to view the full benefits of Clusters Membership.

Cluster Membership requires the annual general membership fee and membership dues of \$15/month. Cluster dues must be pre-paid by September 11th or set up as monthly or quarterly automatic draft. If not paid by the due date, a \$5.00 late charge will be added and there is a \$30 fee for all returned checks or NSF fees. If dues are not paid, Cluster Membership benefits will cease and the child will be removed from the Cluster Membership roster and her space will be made available to another child.

REGISTRATION

Registration for our youth program begins in July and continues until all spaces are filled. Open enrollment is offered for renewal to existing members and any vacant slots are then offered on a first-come-first-serve basis until we reach maximum capacity.

PARENT REQUIREMENT

Diamond In The Rough seeks to maintain a close relationship with the parent(s) or guardian(s) of our members. Parents or guardians are required to attend a parent orientation which will be held the morning of **GEM Camp**. Parent/Guardian participation is required and involvement may include:

- ◆ Becoming a monthly partner with DITR
- ◆ Assisting in corporate and fundraising efforts
- ◆ Volunteering a minimum of once a quarter
- ◆ Serving as a member of the Parent Advisory Board
- ◆ Serving as a chaperone for DITR fieldtrips

CLUSTERS' ATTENDANCE POLICY

Members are required to attend all regularly scheduled meetings and activities. Parents/Guardians are required to contact the DITR office prior to a meeting or scheduled activity in the event their child will not be present. If there are in excess of three (3) unexcused absences by a child, she may be removed from the DITR program.

CLUSTERS FIELD TRIP POLICY

DITR activities may involve field trips or other off-site activities. Parents or guardians will be given prior notice of those events and will be required to provide a signed authorization for each child. A nominal cost will be assessed for field trips and payment must be received a minimum of five days before the activity. Parents/Guardians are also encouraged to join these activities.

GEM CAMP

Participation in our annual GEM Camp kick-off is mandatory prior to participating in a DITR Cluster group and is open to DITR general members. GEM Camp is a one-day event which will be held on **Saturday, September 11th** and the cost is included in the annual non-refundable, general membership fee of \$35 if paid by August 1st or \$45 if paid after that date.

PARENT PICK-UP

Parents or guardians are responsible for seeing that a child is picked up no later than the pre-designated pick-up time. Because DITR activities are held at off-site locations, all DITR staff members and volunteers must leave the premises no later than fifteen (15) minutes after the designated pick-up time.

To ensure the safety and well-being of our youth, a parent or guardian **MUST** come into the building to pick-up their child. Parents are to contact DITR staff immediately if circumstances prevent the timely pickup of a child. Under those circumstances, the parent or guardian will be assessed a late pick-up fee as described below.

LATE FEES

If a parent or guardian fails to pick-up a child by the designated pickup time, the following will occur:

- ◆ A monetary charge of \$1.00 per minute will be required for every minute thereafter
- ◆ Payment must be made at the time of pick-up
- ◆ There will be no exceptions to the late fee assessment

COMMUNICATION

Members and parents/guardians are encouraged to talk with a DITR staff person whenever they have questions or concerns.

CODE OF CONDUCT

Everyone affiliated with DITR is expected to follow the Code of Conduct as indicated below. DITR members must:

- ◆ Have a desire and expressed interest to be a member
- ◆ Have written parental/guardian approval to be a member
- ◆ Be on time
- ◆ Be kind, fair and honest
- ◆ Be respectful of others and their property
- ◆ Not judge others
- ◆ Do their best
- ◆ Tell the truth
- ◆ Seek to resolve conflict in a positive way
- ◆ Not use improper language
- ◆ Acknowledge the efforts of others
- ◆ Not have alcohol, drugs or weapons while involved in DITR activities
- ◆ Carry themselves in a respectful manner

Failure to comply with the Code of Conduct may result in suspension or termination of member involvement in DITR activities.

DISCIPLINE

Diamond In The Rough seeks to create a safe environment for all participants and will attempt to resolve potential conflicts in the following ways:

- ◆ Hold a private meeting with a DITR staff member, volunteers and participant(s)
- ◆ Involve the parent or guardian
- ◆ Evaluate the need for suspension or termination of membership
- ◆ Document and inform all parties of the recommended resolution

DIAMOND IN THE ROUGH 2010-2011 Cluster Youth Application Form

MEMBERSHIP LEVEL:

Date:	Referred by:	Please select one: <input type="checkbox"/> New Member <input type="checkbox"/> Former DITR Member
Please select level of membership (see attached program levels): <input type="checkbox"/> General Membership <input type="checkbox"/> Weekly Cluster Mentoring (\$15/monthly fee) – Specify location below		
If you are participating in weekly Clusters Mentoring , indicate day and location preferred: <input type="checkbox"/> Cannon United Methodist , Snellville, GA (All ages) – <i>Every Saturday morning 10:30 -12:00</i> <input type="checkbox"/> Other _____		

CONTACT: *(Please Print)*

Youth - Last Name:	Youth – First Name:	Initial:	Youth - Nickname:
Name of Parent/Guardian:		Relationship:	
Address:			
City:		State:	Zip:
Home Phone:	Youth Cell Phone:	Youth Email Address:	

PARENT/GUARDIAN:

Father's/Guardian Name:	Employer/Occupation:	Work Phone:
Father's Cell Phone:	Father's Email Address:	
Mother's/Guardian Name:	Employer/Occupation:	Work Phone:
Mother's Cell Phone:	Mother's Email Address:	

DEMOGRAPHICS:

Birthdate:	Age:	Grade:	Name of School/Non-traditional school environment:
Ethnicity: <input type="checkbox"/> African American <input type="checkbox"/> Caucasian <input type="checkbox"/> Hispanic/Latino <input type="checkbox"/> Asian American <input type="checkbox"/> Native American <input type="checkbox"/> Multi-Racial <input type="checkbox"/> Other			

MEDICAL/EMERGENCY:

Medical Problems/Allergies:	Medications:
Physician:	Physicians Phone:
Preferred Hospital or Clinic:	Hospital Phone:
Insurance Company:	Insurance Policy Number:
Can your child swim? Yes _____ No _____	Does your child require a special diet? (If yes, please explain)

Please explain why you wish to enroll your daughter in Diamond In The Rough.

EMERGENCY CONTACTS: Please list emergency contacts

Name:	Phone
Name:	Phone

Has your child ever participated in similar youth programs? Yes _____ No _____
 If yes, list program(s) _____

PICK UP INFORMATION: Name two people who are authorized to pick up your child:

Name:	Relationship:
Name:	Relationship:
Authorized password:	Circle Shirt Size: Sm - Med - Lg- XLg - 1XL - 2XL

CONFIDENTIAL INFORMATION: The following information is necessary for our records, which helps aid in the funding for our organization and in helping us best meet the needs of your child. The answers you provide are completely confidential. Your cooperation in providing this information is appreciated.

Annual Household Income:

- | | | |
|--|--|--|
| <input type="checkbox"/> \$10,000 or below | <input type="checkbox"/> \$10,001 - \$15,000 | <input type="checkbox"/> \$15,001 - \$20,000 |
| <input type="checkbox"/> \$20,001 - \$30,000 | <input type="checkbox"/> \$30,001 - \$40,000 | <input type="checkbox"/> Above \$40,000 |

Family structure:

- Single parent household Two parent household Foster care
 Number of children under 18 living in household? _____

Parents marital status:

- Married Single Divorce Widow

Does your child have any medical, social or psychological issues that DITR should be made aware of?
 If yes, please explain. _____

I have read and completed this application, understand the rules of Diamond In The Rough (DITR) and request that my child be admitted into membership. I have explained the rules to my child and agree that DITR will not be responsible for any accident to my child while participating in DITR activities both on and off-site. I give my consent for photographs, video and other forms of media, in which my child may appear, to be used in any way by DITR for non-profit, public purposes.

 Parent or Guardian Signature

 Youth Signature

 Date

 Date

FOR OFFICE USE ONLY

Member Status: New Renewing Member since: _____ Team: _____

Received: _____ D/B entry: _____ Payment received: _____ Payment type: _____

Notes: _____

PARENT/GUARDIAN ORIENTATION AGREEMENT

I, _____, the parent/guardian of _____ agree to permit my child to participate in the Diamond In The Rough (DITR) Youth Program. I have read and understand the purpose, structure and Code Of Conduct of DITR and both my child and I agree to adhere by the policies of DITR as outlined.

I understand that anyone actively involved in the program will be thoroughly screened by DITR and will meet DITR's volunteer criteria and personal background checks established to insure my child's welfare. I understand that I am encouraged to provide feedback concerning my child's participation in the program and involvement as a member. I understand the process for bringing my concerns or complaints to the attention of staff and I reserve the right to withdraw my child from the program at any time.

I am aware that Cluster membership is optional and if I choose to enroll my child for participation, I understand that meetings will take place one day per week during the school calendar year. Furthermore, I am aware that special field trips and activities may also be scheduled requiring my written permission and a nominal fee. I understand that DITR is not responsible for the actions of my child or volunteers while participating in activities not sponsored by DITR.

I fully understand that my child's participation in this program requires:

- An annual non-refundable membership fee of \$35 if paid early (by Aug 1st) and \$45 if paid late
- Monthly membership dues of \$15/month (CLUTSTERS MEMBERS ONLY)
- My daughter to submit a completed youth packet including application and consent form
- That we attend a parent/member orientation
- That I am responsible for providing transportation for my child to and from the meeting location(s)
- That I am responsible for picking up my child on time or paying a late fee after the designated pickup time
- My daughter attend the annual GEM Camp kick off in the fall (included in the membership fee)
- That as a parent or guardian, I must volunteer in some capacity as outlined in this packet
- Acceptance of the Code of Conduct and Attendance Policy as provided in the orientation packet

Signature of Parent or Guardian

Date

Signature of Member

Date

Diamond In The Rough Clusters Registration

Youth Name: _____

Parent(s) Name: _____

Please select registration fee and payment option

<u>REGISTRATION FEE</u>	<u>CLUSTER FEE OPTIONS</u>
<input type="checkbox"/> Early bird registration fee - \$35 (if paid by August 1 st)	<input type="checkbox"/> Pre-pay in full (\$120 Sep. – Apr.)
<input type="checkbox"/> Registration fee - \$45 (if paid by September 1 st)	<input type="checkbox"/> Semi Annually (\$60/Sept – Dec. & \$60/Jan – Apr.)
	<input type="checkbox"/> Monthly automatic draft (\$15/month Sept – Apr.)

Check/Money Order enclosed
Total Amount: _____ Check Number: _____
(Make check/money order payable to *Diamond In The Rough*)

Credit Card/Debit Card
Total Amount _____

Card Type

Master Card _____ VISA _____ Other _____

Account Number _____

Account Name _____

Expiration Date _____ Security Code _____

Fax or mail check/money order or credit card information to:

Fax Registration to:
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