

DAILY TO-DO'S

date: _____

Weekly Focus

TOP THREE THINGS

- 1 _____
- 2 _____
- 3 _____

I must

- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____

I really should





















- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____

if I have time

- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____

DON'T FORGET

calls, emails, texts,

- _____   
- _____   
- _____   
- _____   
- _____   
- _____   
- _____   

errands to run

WORRIES FOR ANOTHER DAY
